

# **Dammeron Valley Fire SSD**

## **Draft Minutes of Public Meeting Held October 6, 2015**

Meeting Place: Dammeron Valley Fire Station

1261 North Dammeron Valley Dr. E, Dammeron Valley, Utah 84783

ACB Members Present: Chairman Gary Jensen

Vice-Chairman Mac Thomson

Treasurer Craig Meyocks

Clerk Steve Jennings- Absent

ACB Member at Large Mack Sorensen

Management Company represented by Amanda Lamb

Meeting called to order by Gary Jensen at approximately 7:00 PM

### **1. Acceptance of Agenda**

Craig Meyocks made a motion to accept and approve the agenda, "I make a motion to approve the October 6, 2015 Agenda as written", Mac Thomson seconded the motion, the motion passed unanimously.

### **2. Approval of Minutes**

Craig Meyocks made a motion to approve the previous meeting minutes, "I make a motion to approve the September 1, 2015 Meeting Minutes, Mac Thomson seconded the motion, the motion passed unanimously.

### **3. DVFSSD Monthly Bills/Financials**

*Amanda Lamb, Management Representative:* gave financial report.

Total Expenses as of September- (Note these are not true numbers due to the Bank Statement not being reconciled due to the meeting falling so close to the first of the month.)

## **Bank Balance:**

Checking account balance as of 9/30/2015- \$31,053.48. Total Income as of 9/30/2015-\$552.52, year to date \$86,263.91. Total expenses as of 9/30/2015- \$5,775.55, year to date \$64,298.12.

## **Invoices to be approved:**

Utah Communication Authority \$209.34 July- December, Motorola- Pagers \$3,828.07- Craig Meyocks stated that the SSD shouldn't pay taxes, Republic Services \$103.63, Reimbursement to Gary Jensen Costco \$61.61, Albertson \$4.10, Albertson \$54.14, Century Link \$56.05, Reimbursement to Kevin Dye Red Rock Dry Cleaners \$19.38, and Verizon \$53.16, Reimbursement to KC Heaton Lowes- Power strip for Radios \$31.87. Craig Meyocks asked a question on the bill from Utah Communications Authority invoice on what the charge is for. Kevin Dye stated it is a monthly charge per radio to keep up the local towers.

Craig Meyocks made a motion, "I make a motion to pay the monthly bills and invoices as reported", Mac Thomson seconded the motion, the motion passed unanimously.

## **4. Shift of Accounts**

Previously approved at Septembers Meeting to move the bank accounts to Cache Valley Bank after the first of November. Craig Meyocks will close the accounts at current bank and will take the check to open an account at Cache Valley Bank.

## **Welcomed Mack Sorensen**

## **5. Park Discussion**

Gary Jensen has been taking the trash containers out the last week and wants to make sure that they are taken care of if he is out of town, Craig Meyocks stated that he has taken out once in the last four weeks and is willing to take out. Bags have been placed in the park area to use for pet waste. Mac Thomson stated he is also willing to help when needed.

## **New Business**

## **6. Resolution for no Election**

Gary Jensen stated that there are two candidates for the election and two vacancies, in order to not hold the election a resolution needs to be stated.

Mack Sorensen made a motion, "I make a motion to not hold an election due to only having two candidates", Mac Thomson seconded the motion, the motion passed unanimously.

## **7. Fire Chief Report**

Fire Chief Kevin Dye reported new pagers are updated with a VHF frequency, testing them with the chiefs and officers to make sure that all are the same. The past pagers were ordered with minimal features, the new pagers are programmed how they would like them to be set. Currently pagers are through text messages and with the new pagers they will be able to be more than VHS calls. There have been twelve pages in the last couple days regarding fire. No new personnel at this time. Fire calls a couple in the Dammeron Valley Area and other calls throughout the Community; noted that they are available if needed. Medical calls have been busy throughout the last thirty (30) days. Calls have been coming in groups. Fire permits are open in Washington County to get a permit you need to call dispatch and ask whether or not if permits are permitted that day. Public notice needs to be posted. Previously the prior chief took charge of this and it shouldn't have been run that way, it should be called through dispatch. All permits were denied last Saturday due to the marathon. It has been posted on the Dammeron Valley Fire SSD Facebook page. Permits are given but sometimes it is not the best day to burn with the wind conditions. Control notifies Kevin of permits given. A newsletter is being put together for the DVLA and it can be posted with the newsletter and on the DVLA website. Dammeron Valley Water Works can also send it out. Craig stated to email him the information and we will work with the DVLA and the Water Works Company to have notice given to the Owners in Dammeron Valley. Update on Personnel- Fire Training is scheduled for this weekend; three members will have training for three days. Cell phones need to be updated for vehicles that work off current towers. Gary Jensen asked how many cellphones are needed. Kevin Dye stated there are two needed. Mack Sorensen said he can go to Verizon and add Kevin Dye and Gary Jensen to the account. Brush Truck 3 needs batteries; Kevin is working on replacing. Craig Meyocks discussed the quote from TecRecQ for jaws for life at \$20,638.80 for all units to be compatible. Craig has been working with the DVLA to pay \$15,000.00 and the SSD to pay the rest. The officers would like to see done and the pagers in working condition. More pagers will need to be purchased at a later date. Joel Burnham stated he will get the DVLA vote for the \$15,000.00; the Board would like to see what it is for before making a decision. Discussion tabled.

Craig Meyocks made a motion, "I make a motion to add Gary Jensen and Kevin Dye to the Verizon Account", Mack Sorensen seconded the motion, the motion passed unanimously.

Craig Meyocks made a motion, "I make a motion to have the Agenda printed at all meetings and have new business open to the public for discussion limiting one minute per person", Mac Thomson seconded the motion, the motion passed unanimously.

Craig Meyocks made a motion, "I make a motion to turn the delinquent accounts to the County Treasure for collections to be filed with their taxes for the 2015 Assessment" Mack Sorensen seconded the motion, the motion passed unanimously.

## **8. Budget Discussion and Development**

Discussion on the burn pile line item being removed. The amount will be zero and next year the burn pile line item will be removed. Grants need to be added to the budget to reflect grants that may come in. The concerns coming up are the fire station and the repair that it may need. Asphalt will be a concern soon as well. A contingency fund is needed to prepare for these items. The DVLA had to put in 150,000.00 to start the SSD as the operating capital to replace the equipment and turn outs. There will be an additional 30 more properties in Dammeron Valley totaling 500 lots.

Lance Cornwall asked if the Fire Fighter Appreciation will still be done, the personnel line item amount shows less than the previous year, this will be corrected. Training number has been adjusted due to paying the previous year's invoices not in the physical year. Lance Cornwall stated the tires may need to be replaced soon and be accounted for. The contingency fund is in place to be used for these items.

Craig Meyocks made a motion, "I make a motion to approve the proposed budget with addition to personnel and grants", Mack Sorensen seconded the motion, the motion passed unanimously.

Craig Meyocks resend motion, "I resend the previous motion on the proposed budget", Mac Thomson seconded the motion, the motion passed unanimously.

Mack Sorensen made a motion, "I make a motion to approve the proposed 2016 budget with adding \$5,000.00 to the personnel line item and adding a line item for grants at \$5,000.00", Craig Meyocks seconded the motion, the motion passed unanimously.

## **9. Request for Closed Session**

No request at this time

## **10. Chair opens Discussion for Public Comments**

No comments from the public. Craig Meyocks and Gary Jensen thanked the Chief, Captains, and the Fire Department.

## **11. Adjournment**

Mack Sorensen made a motion, "I make a motion we adjourn", Craig Meyocks seconded the motion, the motion passed unanimously.

**Meeting Adjourned**

DRAFT